

Terrebonne Council on Aging, Inc.
BOARD OF DIRECTORS
Thursday, September 19, 2024 – 12:00 Noon
995 West Tunnel Blvd., Houma, LA 70360

- I. **Call to Order** – Vice Chairman, Jerome Boykin @ 12:00
- II. **Invocation** – Carla Chaisson
- III. **Pledge of Allegiance** – Jean LeBoeuf
- IV. **Roll Call**

Present	Absent	Guests	Staff
Jerome Boykin	Michael Boquet	Angelia Bean	Michel Claudet
Carla Chaisson	Melvin Malbrough	Ronnie Filce	Amanda Hebert
Larry Daigle		Keith Theriot	Cherise Tabor
Cyrus Pitre		Eulan Pellegrin	Jada Ledet
Kurt Charpentier		Karen Becnel	Kayla Dardar
Roland Aucoin		Dorothy Bergeron	Jane Walker
Dave Kane		Jess Bergeron	Shantell Johnson
Jean LeBoeuf		Denise Tauzy	Sherry Liner
John Silver		Mannuel Blanchard	Cheryl Washington
			Brandie Breaux
			Natalie Breaux
			Randy Manning

MINUTES

- 1. **Public Comments (Limit 5 minutes per speaker).**
 No public comments

Carla Chaisson made the motion “To close Public Comments”. Seconded by Roland Aucoin.

Yeas: Jerome Boykin, Carla Chaisson, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Dave Kane, Jean LeBoeuf, John Silver.

Nays: None

Absent: Michael Boquet, Melvin Malbrough.

The Vice-Chairman declared the motion adopted.

- 2. **Minutes, Committee Reports, Resolutions, and other items needing to be adopted.**
 - a. **Adopt the Minutes of Board of Directors Meeting on August 15, 2024.**

Carla Chaisson made the motion “To Adopt the Minutes of Board of Directors Meeting on August 15, 2024”. Seconded by Larry Daigle.

Yeas: Jerome Boykin, Carla Chaisson, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Dave Kane, Jean LeBoeuf, John Silver.

Nays: None

Absent: Michael Boquet, Melvin Malbrough.

The Vice-Chairman declared the motion adopted.

3. Discussion and Possible Action concerning Recommendation from Personnel Committee meetings.

a. Adopt the Report of Personnel Committee Meeting on August 29, 2024.

Roland Aucoin made the motion “To Adopt the Report of Personnel Committee Meeting on August 29, 2024”. Seconded by Carla Chaisson.

Yeas: Jerome Boykin, Carla Chaisson, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Dave Kane, Jean LeBoeuf, John Silver.

Nays: None

Absent: Michael Boquet, Melvin Malbrough.

The Vice-Chairman declared the motion adopted.

b. Adopt the Report of Personnel Committee Meeting on September 5, 2024.

Roland Aucoin made the motion “To Adopt the Report of Personnel Committee Meeting on September 5, 2024”. Seconded by Larry Daigle.

Yeas: Jerome Boykin, Carla Chaisson, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Dave Kane, Jean LeBoeuf, John Silver.

Nays: None

Absent: Michael Boquet, Melvin Malbrough.

The Vice-Chairman declared the motion adopted.

4. The Board shall vote to make the proposed changes to the Bylaws official: “The Chairman shall serve as a member of all committees, having a voice in the discussions and a vote.”

Carla Chaisson made the motion “To accept the proposed changes to the Bylaws: “The Chairman shall serve as a member of all committees, having a voice in the discussions and a vote.” Seconded by Jean LeBoeuf.

Yeas: Jerome Boykin, Carla Chaisson, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Dave Kane, Jean LeBoeuf, John Silver.

Nays: None

Absent: Michael Boquet, Melvin Malbrough.

The Vice-Chairman declared the motion adopted.

5. Update on Belfor Claim.

Mr. Michel stated according to the Duval Firm, there has been a suit filed by them against the Lloyds of London, now Belfor has intervened in it. It will be going to mediation.

6. Discussion and Possible Action concerning Eastside Center.

Randy Manning explained about the upgrades to the building that have to be made. From Gene Milford probable cost is as follows; Group A=\$66,000, Group B=\$171,655, and Alternate 1=\$72,070, for a total of \$309,725. This is just an estimated cost to go out on bid. If approved Gene Milford will submit plans to the Fire Marshall.

Mr. Michel also mentioned, Randy and Blake are changing all the bathrooms, they have demo'd a lot on the inside, they are also working with the electrical; replacing lights, switches, etc. If all is approved and everyone chooses to move forward, it could go out to bid in about 6 – 8 weeks.

Larry Daigle made the motion “To move forward allowing Mr. Gene Milford to submit the probable cost to the Fire Marshall and then submit for bids.” Seconded by Roland Aucoin.

Yeas: Jerome Boykin, Carla Chaisson, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Dave Kane, Jean LeBoeuf, John Silver.

Nays: None

Absent: Michael Boquet, Melvin Malbrough.

The Vice-Chairman declared the motion adopted.

7. Discussion concerning five (5) Buses transferred from DOTD.

Kayla informed the board we have five passenger buses that have reached their useful life, which is 6 years or 150,000 miles. They are now TCOA vehicles.

8. Discussion and update concerning Housing Vouchers.

With information from Kelli Varnado, Mr. Michel updated the board on the housing vouchers. He stated 20 participants are housed, 2 are working on the lease and 3 applicants have vouchers and looking for housing. Also, they have 19 applicants on the waiting list. He also mentioned, Kelli asked if we could sponsor another 25 vouchers. Natalie Breaux explained \$182,000/year which will turn out to about 911,000 for the five years we are committed to. She states she doesn't feel like we could afford any more now especially with the Eastside Center in the works.

Kurt Charpentier asked about only five or what can we afford.

Natalie states that she would have to work some numbers and see, because we have already had to reallocate some funds to get the Eastside up and running.

Roland Aucoin made the motion “To table the discussion until the next board meeting.” Seconded by Dave Kane.

Yeas: Jerome Boykin, Carla Chaisson, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Dave Kane, Jean LeBoeuf, John Silver.

Nays: None

Absent: Michael Boquet, Melvin Malbrough.

The Vice-Chairman declared the motion adopted.

9. Discussion and update concerning Rebuild Together.

Sherry Liner explained to the board the progress with Rebuild Together.

10. Discussion concerning Texas Road House.

Let everyone know October is the last Texas Road Fund Raiser

11. Invitation to the PAF Grant Project exhibit at the Civic Center on October 8, 2024.

Jane explain the PAF Grant and explained that a public exhibit of the art projects will be October 8th at the next parish social.

12. Jerome Boykin – Senior Citizen meal for Hurricane (shelf stable meals) for Home Delivery clients.

Jerome Boykin mentioned he had received two phone calls about the elderly that we serve who went two days without having a delivered meal.

Kayla explained about the shelf stable meals and why the decision earlier this year was made not order and delivered them. She explained that in the past, the decision to close has always been made too late to deliver the meals, and if the meals were preordered they would sometimes expire and had to be thrown out.

Mr. Michel mentioned after making the decision to close a two-day shelf stable meal was ordered. He showed what came in the two-day box and mentioned the expiration date.

Mr. Michel also mentioned that Lafourche and St. Charles do a predelivery of the meals so their clients would have them just in case they need them. The problem with that is the client list changes so much from day to day that some may not get them because they were not on the list when they were delivered.

Carla Chaisson made the motion “To preorder three days’ worth of shelf stable meals to have on hand ready to deliver when needed and if not used pass them out for cold days.” Seconded by Jean LeBoeuf.

Yeas: Jerome Boykin, Carla Chaisson, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Dave Kane, Jean LeBoeuf, John Silver.

Nays: None

Absent: Michael Boquet, Melvin Malbrough.

The Vice-Chairman declared the motion adopted.

13. After Action Review of Hurricane Francine.

Mr. Michel stated things went well. He mentioned Foret Construction called everyday checking on the building and if we needed anything.

Kayla mentioned this was the smoothest closure and reopening we ever had. The decision was made early enough, phone calls were made to clients rescheduling appointments, and to get with dialysis to reschedule. There was a lot of coordination that was able to be done, such as informing the clients, working with the center, etc., and as the buses came in they would park them in the warehouse.

Randy mentioned on Thursday, he and the guys came out moved the buses back to the yard, checked out all the buildings, and only had little minor issues, nothing major. The only thing we had was that Montegut and Chauvin didn't have power. By Monday everything was up and running.

Sherry stated she only had one open claim as of now for FEMA.

- **Chairman's Report** – Jerome talked about the process of choosing the new Executive Director. He spoke of the personnel meeting and how all the board was invited to attend and be part of the interviewing and openly discuss the candidates and who to choose. He thanked the board member for coming out and being part. He also, thanked all the candidates for applying and encouraged them to continue doing a great job.
- **Director's Report** – Mr. Michel spoke of the following;
 - 1) Asked for prayers for Ms. Maudry Bourg (Melissa Underwood's Mother).
 - 2) Mentioned Mr. Robert Sandolph's accident and that he was back at work.
 - 3) Mentioned request for chairs for Shady Acres from Michael Boquet.
 - 4) Gave Jane the floor to speak about being the next director.

In closing, Mr. Jerome asked each board member if they had something to say;

Several of the board member welcomed Jane Walker as the new Executive Director.

Mr. Roland also wanted to thanked Mr. Michel for checking on him after the storm.

Several of the board members also mentioned that he called them also. **Ms. Carla** mentioned she heard through the grapevine that an office person was working from home. **Mr. Michel** explained that he permitted it because of the conditions. He mentioned it doesn't happen all the time and that it was for a good reason. **Ms. Carla** commented that if it is good for one it should be good for all, it should be fair to everybody. **Mr. Jerome** asked if it was true, if we had someone working from home?

Mr. Michel explained that it was true and it was only for a few days. **Ms. Carla** mentioned that Darla had worked from home and it created a problem and she didn't want any problems. **Mr. Jerome** mentioned he believes you have to be careful in doing things like that, you have to be fair across the board. He feels like it hurts morale when it happens. He said it's not about having the power to do stuff but about being right when you do it. Even if you have the right and the power to do it as the governing board, as your boss, we have the right to come back and say no, no employee should work from home while other employees are coming to work, this is a problem. **Mr. Michel** mentioned that if something happened work has to get done, I can't let people stay at home. **Mr. Jerome** comments that all he is saying to you is you have to be fair to everybody, it affects other workers. Either it's right or it's wrong, when you deal with right, you don't have to worry about anything else, not gender, not race, not anything, just be fair across the board. I'm saying to you as a member of the Board of Directors I don't think it's right for you to do that, and you have other employees who can't. Maybe because you like someone and you lean more toward favoritism, that's a problem and we don't want that. We don't want favoritism, and I hope the new Director going forward doesn't do that, and she treats all employees the same way. It doesn't have anything to do

with liking person or not liking a person. Just treat everybody right. If anybody has a problem with that then they have a problem. He calls for a motion to adjourn. **Mr. Michel** stops the adjournment, and tells Mr. Jerome that he doesn't think he should lecture him in front of all his people, like he just did. (Things get a little heated), Mr. Jerome will not let Mr. Michel speak and continues calling for a motion to adjourn.

14. Adjournment

Jean LeBoeuf made the motion "To Adjourn." Seconded by Carla Chaisson.

Yeas: Jerome Boykin, Carla Chaisson, Larry Daigle, Cyrus Pitre, Kurt Charpentier, Roland Aucoin, Dave Kane, Jean LeBoeuf, John Silver.

Nays: None

Absent: Michael Boquet, Melvin Malbrough.

The Vice-Chairman declared the motion adopted.



CARLA CHAISSON - SECRETARY



DATE